



FREQUENTLY ASKED QUESTIONS



REGISTRATIONS

How do I register for the Dampier Beachside Markets?

All registrations are online via the Dampier Community Association (DCA) website: www.dampier.org.au/beachsidemarkets. You can register as a Stallholder, Food Vendor or Community Group. NOTE: all fees are payable via credit card as part of the online registration process.

What are the fees for having a stall?

Community Groups | FREE

Stallholders | \$40 for 3 x 3m stall | \$70 for 3 x 6m stall | \$100 for 3 x 9m stall

Food Vendors | \$50 for small stall (one-unit single-vehicle under 6m) | \$80 for large stall (all others)

Can I register for the full year?

YES, you can register online for any or all of the Market events held over one calendar year. Fees are payable up front so please ensure you are available for all the dates before booking.

Are registration fees refunded if I need to cancel my stall?

Sorry, once registration is confirmed we do not offer refunds. If you cannot make your registered Market event you must contact the DCA immediately to inform us – via email projects@dampier.org.au or call 08 9183 1243. Stall registrations can be transferred to another event in the same calendar year, providing you have notified the DCA seven (7) days prior to the event originally registered for.

Do I need to have Public Liability Insurance?

YES, ALL stallholders, food vendors and community groups must have a minimum of \$10 million Public Liability Insurance (PLI). NOTE: you must upload your current PLI as part of the online registration process. Registrations will not be accepted without appropriate cover.

What if my PLI runs out and is not valid for all the events I have registered for?

If your public liability expires before a set market date you will be unable to attend any Markets after the expiry date. It is your responsibility to contact the DCA to provide your new PLI documents prior to expiry – please email projects@dampier.org.au.

What extra requirements are there for Food Vendors?

All food-based businesses must be an approved vendor with the City of Karratha and must obtain a Food Traders Permit from them in order to trade. Contact the City of Karratha directly on (08) 9186 8555 to enquire. NOTE: you must upload your current Food Traders Permit as part of the online registration process.

What can I sell at the Dampier Beachside Markets?

You can sell food, drinks (no alcohol), services and new products (no second hand or illegal items).

When do registrations close?

Registrations CLOSE at 4pm on the Monday prior to the Market. Late registrations WILL NOT be accepted.



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SET UP AND PACK DOWN

What time are the Markets?

Sunday morning Markets officially open at 9:00am and trade finishes at 12 noon.
Saturday evening Markets officially open at 5:30pm and trade finishes at 8:30pm.

When is set up and pack down?

Sunday morning stallholder bump-in (set up) is from 7:00 to 8:30am.
Bump-out (pack down) is from 12:15, with ALL vehicles to be off the venue by 1:30pm.
Saturday evening stallholder bump-in is from 3:30 to 5:00pm.
Bump-out is from 8:45pm, with ALL vehicles to be off the venue by 10:00pm.

What will I need to set up my stall?

You will need to provide your own tables, chairs, stall items and signage. Tables & chairs can be hired from the DCA via admin@dampier.org.au. It is strongly recommended that you have a marquee with tie-down ropes or weights (no pegs) for shade.

When will I find out my stall location?

You will receive a final layout plan and bump-in/bump-out information on the Friday prior to the Market.

Can I choose my stall location?

We endeavour to allocate sites fairly and our event layout plans are based on several criteria. Please include your request for placement when registering online. Stallholder requests will be taken into consideration, however we cannot guarantee that we will be able to accommodate them.

MORE INFORMATION

Information on the Dampier Beachside Markets can be found at www.dampier.org.au/beachsidemarkets.

How often are the Markets?

Six (6) Dampier Beachside Markets are held each year, generally between April and December.
You can find all the dates online at www.dampier.org.au/beachsidemarkets.

How do I keep up with the latest information about the Markets?

Once you have registered, your email will be added to our Markets database and all correspondence will be emailed to you.

Social media pages you should follow include: [Dampier Beachside Markets](#) Facebook page, [Dampier Community Association](#) Facebook page and [Karratha Stallholders](#) Facebook group (members only).

Will the DCA promote my stall?

You can upload your logo or a photo (JPG) of your products at time of registration for DCA Markets advertising. ONLY items submitted at time of registration will be promoted through DCA social media channels.